

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	3432
<b>Author:</b>	Nathan Wall
<b>Department:</b>	Development and Growth
<b>Contact:</b>	Peter Carroll (Job Title: Portfolio and Investment Manager, Email: <a href="mailto:property.investment@nottinghamcity.gov.uk">property.investment@nottinghamcity.gov.uk</a> , Phone: 63602)
<b>Subject:</b>	Proposed refurbishment of kitchen and associated work at Lenton Business Centre
<b>Total Value:</b>	£53,183.10 (Type: Capital)
<b>Decision Being Taken:</b>	To delegate authority to the Director of Strategic Assets and Property to enter into a contract for the refurbishment of the ballroom trade kitchen refurbishment and other associated works at Lenton Business Centre up to the value of £53,183.10.
<b>Reasons for the Decision(s)</b>	The existing kitchen facilities no longer met Health and Safety requirements and had to be temporarily closed. Taking no action was deemed unsatisfactory as the facility is required for the proper use of the ballroom for functions. It also provides the opportunity to increase the use of the ballroom generating revenue for the council.
<b>Briefing notes documents:</b>	N/A
<b>Other Options Considered:</b>	Do nothing was considered but rejected due to the importance of replacing these facilities to maintain use of the ballroom.
<b>Background Papers:</b>	None
<b>Published Works:</b>	None

<b>Affected Wards:</b>	<b>Wollaton East and Lenton Abbey</b>
<b>Colleague / Councillor Interests:</b>	<b>Councillor Jon Collins declared an interest</b>
<b>Any Information Exempt from publication:</b>	<b>Yes</b>
<b>Exempt Information:</b>	
<b>Description of what is exempt:</b>	<b>Viability appraisal contained in the exempt appendix as this contains commercially sensitive information</b>
	<b>An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972</b>
<b>3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).</b>	<b>The public interest in maintaining the exemption outweighs the public interest in disclosing the information because commercially sensitive financial information is detailed within the business case and disclosure could prejudice the Council's position in contract negotiations.</b>
<b>Documents exempt from publication:</b>	<b>Lenton Business Centre Kitchen Business Case.pdf</b>
<b>Consultations:</b>	<b>Those not consulted are not directly affected by the decision.</b>
<b>Crime and Disorder Implications:</b>	<b>None</b>
<b>Equality:</b>	<b>EIA not required. Reasons: Decision does not affect any persons</b>
<b>Social Value Considerations:</b>	<b>Below threshold</b>

**Relates to Council Property Assets:** Yes

**Decision Type:** Portfolio Holder

**Subject to Call In:** Yes

**Call In Expiry date:** 12/03/2019

**Advice Sought:** Legal, Finance, Procurement, Property

**Legal Advice:** This report raises no significant legal issues provided the contract is awarded in accordance with the City Council's Financial Regulations and Contract Procedure Rules. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 10/12/2018. Advice provided by Kate Morris (Governance Officer) on 15/02/2019.

**Finance Advice:** The costs of this capital work on the refurbishment of the ballroom trade kitchen and other associated works at Lenton Business Centre will be covered by property trading account capital receipts. This will increase the use of the ballroom to generate more revenue income for the Council. Advice provided by Mandy Bryce (Finance Analyst) on 11/12/2018.

**Property Advice:** The proposal will improve the Lenton Business Centre, ensure it is compliant with health and safety regulations and result in an enhanced income. The works are considered to be in line with good property management principles and do not present any adverse property implications.  
  
Advice provided by Beverley Gouveia (Principle Surveyor) 14/12/2018.

**Procurement Advice:** In that the decision seeks (1) approval to fund the refurbishment works from capital rather than revenue, and (2) authority to delegate to the Director the power to enter into contract, there are no direct procurement implications.  
  
The works must be procured in accordance with Nottingham City Council Contract Procedure Rules; and the Procurement Team should be consulted to advise how to achieve this compliantly in advance of awarding any contracts.  
  
Advice provided by Jonathan Whitmarsh (Lead Procurement Officer) on 03/12/2018.

**Signatures**

Graham Chapman (PH for Finance, Resources and Commercial Services)
SIGNED and Dated: 05/03/2019
Chris Henning (Corporate Director for Development and Growth)
SIGNED and Dated: 04/03/2019