

## **CITY COUNCIL – 20 MAY 2019**

### **REPORT OF THE LORD MAYOR**

#### **APPOINTMENTS, REMITS AND FIRST MEETINGS OF COMMITTEES AND JOINT BODIES 2019/20**

## **1 SUMMARY**

- 1.1 The report sets out the proposed terms of reference and first meetings of Council committees that require appointment by Council, along with proposed memberships, substitutes and charring arrangements (where applicable).
- 1.2 The report also sets out the terms of reference, first meeting dates and proposed City Council membership of joint bodies.
- 1.3 Up to six substitutes may be appointed by each group for each committee, sub-committee or panel etc of which they have a seat, with the exception of those for which substitutes are not permitted. Where substitutes are known they are included in the relevant appendix.
- 1.4 Appendix 1 sets out the proposed terms of reference of Council committees and joint bodies.
- 1.5 Appendix 2 sets out the proposed first meeting dates of Council committees and joint bodies.
- 1.6 Appendix 3 sets out the proposed membership and, where applicable, substitutes of Council committees and the proposed City Council membership and, where applicable, substitutes of joint bodies (to follow).

## **2 RECOMMENDATIONS**

- 2.1 To agree the terms of reference for Council committees and joint bodies (Appendix 1) and amend the Constitution to reflect changes to the terms of reference for Area Committees, Audit Committee and Greater Nottingham Light Rapid Transit Advisory Committee and minor administrative changes that have no impact on the remit of committees.
- 2.2 To agree the first meeting dates for Council committees and joint bodies (Appendix 2).
- 2.3 To agree the membership, and substitutes, where applicable, for Council committees and the City Council membership, and substitutes where applicable for joint bodies (Appendix 3).
- 2.4 To appoint the chairs for committees that Council is responsible for appointing (Appendix 3).

### **3 REASONS FOR RECOMMENDATIONS**

- 3.1 To ensure that the appointments to committees and joint bodies and their first meetings for 2019/20 are agreed and that the terms of reference for those committees are agreed and reflect legislative requirements.
- 3.2 With regards changes to the Constitution as set out in recommendation 2.1: amendments are proposed to the following committee terms of reference.
- 3.3 The Area Committee terms of reference are being amended because legislation is changing the way the use of section 106 funding needs to be approved and this will impact on consultation with Area Committees.
- 3.4 The Audit Committee terms of reference are being amended to enable the Committee to review, and recommend to Council proposed non-executive amendments to the Constitution.
- 3.5 The Greater Nottingham Light Rapid Transit Advisory Committee terms of reference are being amended to ensure that they fully reflect the functions of the Committee as set out in legislation and are consistent with the terms of reference for other committees.
- 3.6 In addition, all terms of reference have been reviewed and some minor administrative changes, that have no impact on the remit of the committees, have been made.

### **4 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 4.1 No other options have been considered. Updating the Constitution is required by the Local Government Act 2000 to ensure clarity of rights and duties to enable Council to conduct its business lawfully and in line with Council policy.

### **5 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 5.1 The Council establishes non-executive committees and agrees and amends their terms of reference, determines their composition and makes appointments to them. Council also appoints the chairs of the committees that it has established, with the exception of those committees that are responsible for appointing their own chair.
- 5.2 After Council has established the committee structure and membership for the year, the Constitution enables the Corporate Director for Strategy and Resources to approve in-year changes to committee memberships, either at the request of the relevant political group or because a member has resigned or ceased to be eligible for membership. Such changes are reported to the next meeting of Council.

### **6 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY)**

- 6.1 None

**7**     **LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

7.1     None

**8**     **EQUALITY IMPACT ASSESSMENT (EIA)**

8.1     Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because the proposals do not relate to new or changing policies or services

**9**     **LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

9.1     None

**10**    **PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

10.1    Nottingham City Council Constitution

**LORD MAYOR**