

Nottingham City Council Delegated Decision



Reference Number:	3523
Author:	Cathy Scales
Department:	Commercial and Operations
Contact:	Cathy Scales (Job Title: Parking Regulation and Compliance Service Manager, Email: cathy.scales@nottinghamcity.gov.uk, Phone: 8765339)
Subject:	ANPR camera new set up and replacement of old cameras
Total Value:	£48,000 (Type: Revenue)
Decision Being Taken:	<ol style="list-style-type: none">1. To grant a dispensation in accordance with Financial Regulation 3.29 for operational reasons from Contract Procedure Rule 5.1.1;2. To award a contract to Futronics Group Limited.
Reasons for the Decision(s)	<p>We now have ownership of an additional vehicle at the pound and we would like to fit this vehicle out with ANPR technology. In turn this would maximise revenue with the use of 2 vehicles and a further robust approach will be taken in regard to untaxed vehicles. The DVLA forecast figures is based on a 78.5% increase in vehicles enforced in the first year and a further 11% in years 2 and 3. 70% of all DVLA vehicles enforced are released and the revenue has been calculated at £125.00 per vehicle. Scrap revenue has been calculated that all vehicles are sent for end of life disposal at £140 per vehicle. Some vehicles will be sent for public auction dependent upon vehicle condition.</p> <p>In July of 2014, the pound took delivery of their first ANPR vehicle. Operationally once a fortnight the DVLA supply the pound with a new up to date data disk which is uploaded into the vehicle's hardware. The ANPR vehicle is used on a daily basis and numerous untaxed and SORN vehicles have activated the cameras and subsequently these vehicles have been enforced. In May 2018 we experienced technical problems with our ANPR vehicle system as a result of the DVLA increasing untaxed vehicle information. As an interim measure, whilst we find a solution to this issue we are currently only installing 50% of the DVLA data, as the hardware currently installed cannot cope with 100% capacity. The equipment in this vehicle now needs to be updated. Informal quotes have previously been sought against the Council's requirements and Futronics were able to demonstrate best value for money.</p>

Briefing notes documents:	Copy of ANPR camera new set up Mar 2019.xlsx
Other Options Considered:	The most appropriate option would have been to complete a quotation process but this option was rejected on the basis that an informal process has already been carried out. Based on the future growth requirements and the estimated costing's, it is recommended that we proceed with upgrading our ANPR systems. The informal quote recommended by Futronics was significantly lower in price than the other quotes. In upgrading the current vehicle and adding an additional system, the revenue increase will be recognised without entering into a costly contract.
Background Papers:	None
Published Works:	None
Affected Wards:	Citywide
Colleague / Councillor Interests:	None
Dispensation from Financial Regulations:	Yes
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	The purpose of exercising the powers contained within this legislation is to reduce the unlawful use of untaxed vehicles and our aim is to improve the quality of life of those living in the communities we serve as well as improving road safety in Nottinghamshire.
Equality:	EIA not required. Reasons: EIA not required. Product being purchased.
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	17/05/2019
Advice Sought:	Legal, Finance, Procurement

Legal Advice:

There are no significant legal issues arising from this decision. The Council may grant a dispensation for operational reasons, and these have been set out by the report author being mainly that a quotation process, albeit informal, has already been conducted by the department to ascertain value for money.

The decision is supported by Legal Services.

Advice provided by Naomi Vass (Senior Solicitor) on 25/04/2019.

Finance Advice:

This decision seeks approval to purchase new cameras and set up automatic number plate recognition (ANPR) software on 2 vehicles. The ANPR software identifies untaxed vehicles, for which the Council receives income as part of the enforcement measures. This income is included in the approved medium term financial plan (MTFP), and so failure to update the current equipment (which are no longer operating effectively), will lead to a loss of income, and reduced enforcement of illegal vehicles, as outlined in the report.

The attached spreadsheet shows the forecast revenue to the Council from financial year 2019/20. The cost of the new cameras will be funded from increased income in the first full year of operation, and the software maintenance can be contained within the approved MTFP.

Approval is sought for dispensation from contract procedure rule 5.1.2 in accordance with financial regulation 3.29, and this is supported to ensure income continues as currently expected in the MTFP.

Advice provided by Maria Balchin (Finance Analyst) on 05/04/2019.

Procurement Advice:

Approval is sought for dispensation from contract procedure rule 5.1.2 in accordance with financial regulation 3.29, and this is supported to ensure income continues as currently expected in the MTFP.

Advice provided by Paul Ritchie (Lead Procurement Officer) on 04/04/2019.

Signatures

Toby Neal (Portfolio Holder for Community Protection)
SIGNED and Dated: 10/05/2019
Andrew Errington (Director, Community Protection)
SIGNED and Dated: 02/05/2019
Laura Pattman (Strategic Director of Finance) - Dispensation from Financial Regulations
SIGNED and Dated: 02/05/2019
Chief Finance Officer's Comments: