

## Corporate Parenting Board

### Reporting Schedule: Forward Planner

#### 2019 - 2020

<b>Report (Corresponding Strategic Priority Statement)</b>	<b>Report Lead</b>	<b>Draft Report submitted for Advice</b>	<b>Draft Report Submitted for Departmental Sign-off</b>	<b>Draft Report Submitted to Constitutional Services</b>	<b>Chair's Briefing</b>	<b>Final Report Submitted to Constitutional Services</b>	<b>Corporate Parenting Board</b>
<ul style="list-style-type: none"> <li>▪ Quality Assurance Visits of Regulated and Non-regulated Residential Provision</li> <li>▪ Physical Health</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Ofsted Action Plan (Presentation)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Kay Sutt</li> <li>▪ Kathryn Higgins</li> <li>▪ Jon Rea</li> <li>▪ Sophie Russell</li> <li>▪ Cllr Mellen</li> </ul>			<b>7 May 2019</b>	<b>13 May 2019</b>	<b>21 May 2019</b>	<b>3 June 2019</b>
<ul style="list-style-type: none"> <li>▪ Pathway Planning / Transitions</li> <li>▪ Foster Carer Recruitment and Retention</li> <li>▪ CiC Performance Report (Q3/Q4 18/19)</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Sharon Clarke</li> <li>▪ Audrey Taylor</li> <li>▪ Clive Chambers</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>					<b>3 July 2019</b>	<b>15 July 2019</b>
<ul style="list-style-type: none"> <li>▪ Care Leavers' Service Annual Report</li> <li>▪ Children in Care CAMHS Team Report</li> <li>▪ Independent Reviewing Officer Service Annual Report</li> <li>▪ Have Your Say Survey 2018</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Lynn Pearce / Your Voice</li> <li>▪ Wilf Fearon TBC</li> <li>▪ Alison Platkiw (Case Studies)</li> <li>▪ Jon Rea</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>					<b>4 September 2019</b>	<b>16 September 2019</b>

<b>Report (Corresponding Strategic Priority Statement)</b>	<b>Report Lead</b>	<b>Draft Report submitted for Advice</b>	<b>Draft Report Submitted for Departmental Sign-off</b>	<b>Draft Report Submitted to Constitutional Services</b>	<b>Chair's Briefing</b>	<b>Final Report Submitted to Constitutional Services</b>	<b>Corporate Parenting Board</b>
<ul style="list-style-type: none"> <li>▪ Performance Report (Q1 and Q2 2019/20)</li> <li>▪ Children in Care and Care Leavers Strategy Review</li> <li>▪ Advocacy Annual Report</li> <li>▪ Independent Visitor Annual Report</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Clive Chambers</li> <li>▪ Clive Chambers</li> <li>▪ Children's Society</li> <li>▪ SOVA</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>					<b>6 November 2019</b>	<b>18 November 2019</b>
<ul style="list-style-type: none"> <li>▪ Fostering and Adoption Panel Chairs Update</li> <li>▪ Adoption and Permanency</li> <li>▪ Complaints Service Report</li> <li>▪ Educational Attainment of Children in Care</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Audrey Taylor</li> <li>▪ Audrey Taylor</li> <li>▪ Patrick Skeet</li> <li>▪ Jasmin Howell</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>					<b>8 January 2020</b>	<b>20 January 2020</b>
<ul style="list-style-type: none"> <li>▪ Edge of Care Provision</li> <li>▪ Reducing Offending Behaviour</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tracey Nurse / Mark Ball</li> <li>▪ Sam Flint / Natalie Pink</li> <li>▪ Jon Rea / CiC-C Member</li> <li>▪ Cllr Mellen</li> </ul>					<b>4 March 2020</b>	<b>16 March 2020</b>

- **SPS 1: Health**
- **SPS 2: Permanency**
- **SPS 3: Resilience and Independence**
- **SPS 4: Educational Attainment**
- **SPS 5: Suitable Accommodation**
- **SPS 6: Offending Behaviour**

## **ATTENTION: IMPORTANT NOTE ON REPORT SUBMISSION**

All reports from City Council staff for presentation to the Board must be produced and submitted through the corporate report management system, here: <http://gossweb.nottinghamcity.gov.uk/nccextranet/index.aspx?articleid=10263>.

When submitting a report for advice, you will be prompted to select reviewers. You should select the following reviewers:

- Clive Chambers
- Jordan Whatman

When submitting a report for departmental sign-off, you should select the following reviewer:

- Helen Blackman

External partners should submit reports via email to [jordan.whatman@nottinghamcity.gov.uk](mailto:jordan.whatman@nottinghamcity.gov.uk), no later than 10:00am on the date stated.

Please note that additional reports may be added to the schedule by request of the Chair or other Board Members. Reports May also be subject to schedule changes.