

Equality Impact Assessment Form

[screeintip-sectionA](#)

1. Document Control

1. Control Details

Title:	Statement of Community Involvement May 2019 (Draft for Consultation)
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Department:	Development and Growth
Service Area:	Planning, Housing and Regeneration
Contact details:	63969/64068
Strategic Budget EIA: Y/N	N
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2. Document Amendment Record

Version	Author	Date	Approved
1	Karen Shaw/Peter McAnespie	23/05/19	

3. Contributors/Reviewers

Name	Position	Date

4. Glossary of Terms

Term	Description
Local Plan	Statutory development plan containing planning policies and site specific land allocations against which planning application decisions will be judged. In Nottingham the Local Plan will comprise 2 documents: the Nottingham City Aligned Core Strategy and the Land and Planning Policies Document.
Supplementary Planning Documents	Documents that give further guidance to policies from the Local Plan.
Planning Application Process	The process by which applications requesting planning permission for property developments are received and decided on.
Statement of Community Involvement (SCI)	This document sets out how the public are consulted during the preparation of planning policies and planning applications.

[screentip-sectionB](#)

2. Assessment

1. Brief description of proposal / policy / service being assessed

The Draft Statement of Community Involvement sets out how the City Council proposes to engage with the public during the planning process. It has been prepared, taking into account the EqlA prepared for the Local Plan, and will be subject to a 6 week consultation period, and amended accordingly before being finalised.

[screentip-sectionC](#)

2. Information used to analyse the effects on equality:

An extensive EqlA was carried out during the preparation of the Local Plan to look at the profile of Nottingham's population and investigate the impact of planning policies upon different sections of the population. This has been referred to during the preparation of the Draft Statement of Community Involvement.

3. Impacts and Actions:

screentip-sectionD	Could particularly benefit X	May adversely impact X
People from different ethnic groups.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Men	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Women	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disabled people or carers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy/ Maternity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
People of different faiths/ beliefs and those with none.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lesbian, gay or bisexual people.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Older	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Younger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults). <i>Please underline the group(s) /issue more adversely affected or which benefits.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<p style="text-align: right;">screentip-sectionE</p> <p>How different groups could be affected (Summary of impacts)</p>	<p style="text-align: right;">screentip-sectionF</p> <p>Details of actions to reduce negative or increase positive impact (or why action isn't possible)</p>
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Provide details for impacts / benefits on people in different protected groups.

The SCI is relevant to everyone who will live, work and visit the District. It is not intended to benefit any one particular group above others.

People from different ethnic groups.

It is recognised that there may be challenges in engaging all ethnic groups due to language barriers, or cultural differences.

Men

The SCI is inclusive of all gender groups. Equality of opportunity for all is an overall aim of the Local Plan and the SCI. The Local Plan includes themes which are relevant to gender such as employment, accessibility, transport links and crime.

Women

The SCI is inclusive of all gender groups. Equality of opportunity for all is an overall aim of the Local Plan and the SCI. The Local Plan includes themes which are relevant to gender such as employment, accessibility, transport links and crime.

Trans

The SCI is inclusive of all gender groups. Equality of opportunity for all is an overall aim of the Local Plan and the SCI. The issues of personal safety, crime and fear of crime may be particularly relevant to transgender people. These can be influenced through engagement with the planning process whether through the Local Plan or the

1 Actions will need to be uploaded on Pentana.

- In accordance with the City Council’s Equality and Diversity Policy, planning officers will make information simple and easy to understand, accessible to all citizens of Nottingham, providing alternative formats where necessary.
- Regularly update the Statement of Community Involvement to reflect changes in consultation procedures or feedback from citizens.
- Local Plan consultation database maintained and updated to ensure that it contains accurate contact details for a range of different organisations and representatives different groups who will be notified of consultations.
- To address identified challenges to engagement, the local plan consultation database includes contact details for a range of different organisations representing different ethnic groups who will be notified of consultations.
- The SCI includes consultation methods designed to reach all groups including ‘hard to reach’ groups. Community organisations representing ethnic Groups are also included as organisations that should be consulted wherever appropriate.
- Particularly focussed consultation with groups will take place as part of the consultation on the Local Plan if appropriate.

Development Management process.

Disabled people or carers.

Availability of information online may help reduce barriers to involvement for those with physical disabilities. Offices, public exhibitions/road shows and documents will be accessible to disabled people.

This approach would also apply, as necessary, to subsequent consultation documents that are prepared in the plan making process.

Pregnancy/ Maternity

No equality impacts have been identified at this stage that are specific to this equality group.

People of different faiths/ beliefs and those with none.

The SCI is inclusive of all religions/beliefs and includes consultation methods designed to reach all groups including 'hard to reach' groups

Lesbian, gay or bisexual people.

Equality of opportunity for all is an overall aim of the Local Plan and the SCI. The issues of personal safety, crime and fear of crime may be particularly relevant to these groups. These can be influenced through engagement with the planning process whether through the Local Plan or the Development Management process.

Older

The SCI includes consultation methods aimed at older people that can be used when appropriate. The use of the internet, emails and online consultation may be less

- Consultation and planning application documents can be made available on request in alternative formats where necessary.
- Officers are able to meet individuals and talk issues through as appropriate.
- The SCI identifies religious bodies are included as organisations that should be consulted wherever appropriate.
- Particularly focussed consultation with groups will take place as part of the consultation on the Local Plan if appropriate.
- Other more traditional forms of communication such as physical documentation, postal correspondence, along with local meetings and forums, and officer assistance

<p>accessible to some elderly people may.</p> <p>Younger The SCI includes consultation methods aimed at younger people that can be used when appropriate. The use of the internet and emails and online consultation may make it more accessible to younger people.</p> <p>Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults). No equality impacts have been identified at this stage that are specific to these groups.</p>	<p>where appropriate will ensure that all age groups, including older people are catered for.</p> <ul style="list-style-type: none"> Where improved levels of engagement on planning matters are identified, bespoke methods may be used. This will be considered in detail taking into account the subject matters and geographic scope of each new stage of plan making, and in respect of planning applications.
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4. Outcome(s) of equality impact assessment:

<input checked="" type="checkbox"/>	No major change needed	<input type="checkbox"/>	Adjust the policy/proposal
<input type="checkbox"/>	Adverse impact but continue	<input type="checkbox"/>	Stop and remove the policy/proposal

5. Arrangements for future monitoring of equality impact of this proposal / policy / service:

Regularly update the Statement of Community Involvement to reflect changes in consultation procedures or feedback from citizens.

6. Approved by (manager signature) and Date sent to equality team for publishing:

<p>Approving Manager: Karen Shaw/Peter McAnespie</p>	<p>Date sent for scrutiny:23/05/19 Send document or Link to:</p>
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SRO Approval:	Date of final approval: 07/06/19 Adisa Djan

Before you send your EIA to the Equality and Community Relations Team for scrutiny, have you:

1. Read the guidance and good practice EIA's
<http://intranet.nottinghamcity.gov.uk/media/1924/simple-guide-to-eia.doc>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user-friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly, when this is going to happen.
7. Clearly cross-referenced your impacts with SMART actions.