

Appendix B

Following consultation with the Bridgeway Centre businesses at the Meadow Sure Start Centre, The Meadows on 12 June 2019, the original scheme outlined in the report will be enacted but our first phase of the car parking scheme is proposed with terms and conditions set out below.

1. RingGo Scheme

It is recommended that the RingGo scheme is introduced in these car parks as RingGo is the Council's preferred option to manage the City's car parking schemes. It is a simple, easy to use scheme pay by phone parking service which removes the need for the maintenance of parking machines, and is now used in many car parks city wide.

The proposed parking terms and conditions of the first phase are as follows:

- To introduce the RingGo scheme to operate Monday – Friday 8.00am – 12.00noon to alleviate early commuter parking.
- Two hours free parking period between hours of 8.00am – 12.00noon.
- One free two-hour period allowed within the set hours above.
- Customers parking after 12.00noon will not be required to register on the RingGo Scheme.
- A touchscreen 'tablet' facility be available for customers with no mobile phones and/or who have appointments, meetings or conferences at some of the Bridgeway Centre units. This facility will be configured to allow one free two hour period per day. The location of this facility will be at the Bridgeway Centre units and data recorded to identify usage over a 6 month period, when the success of the tablets will be evaluated.

2. Charges

It is proposed to introduce one charge per day and this will be in place for 12 months. This charge will be reviewed at the end of one year or sooner, should it be required.

- One charge of £4.00 per day (Monday – Friday)

3. Business Permits

- In first phase Year One – 2 permits per business unit will be issued for free.
- An additional third permit can be purchased at a cost of £415 per permit per annum.
- Business permit holders to park in 'Permit holder' only bays and when full then permit holders to be allowed to park in any space in the car parks except in the blue badge spaces.

- A request for 10 additional permits from the businesses within medical centre has been received, discussion to take place with the medical centre to determine their exact requirements.
- A review of these business permits to take place at the end of Year One, once the impact of the scheme has been assessed.

4. Visitor permits

- The hairdressers - 2 free visitor permits to be allocated to accommodate appointments that will last for 3 hours and start before 10.00am.

5. Revenue

The revenue of the car parking charges is unknown at this time. Any revenue incurred will be used to pay for the touchscreen 'tablet' facility purchased for the scheme and the maintenance costs associated with the whole scheme.

Next Steps:

- To inform Area Committee of revisions of the scheme.
- To amend the 'Off Street Parking' Order to reflect the above changes.
- To further communicate the operation of the RingGo scheme to businesses fully before the commencement of the scheme; how it works
<https://m.myringgo.co.uk/howitworks>
- To make contact with the medical centre to clarify business permit allocation and number of spaces in their staff car park.
- To confirm the location of the RingGo touchscreen 'tablet' facility for customers to access and review usage of facility after 6 months.
- To implement this scheme and review car park usage at end of one year.
- At end of year one, an increase in charges for car parks to be reviewed dependent upon usage of car parks.