

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	3569
Author:	Peter Taylor
Department:	Development and Growth
Contact:	Peter Taylor (Job Title: Senior Surveyor, Email: peter.taylor2@nottinghamcity.gov.uk, Phone: 8763017)
Subject:	Temporary office space licence in Loxley house for Partner Organisation.
Total Value:	see exempt appendix (Type: Revenue)
Decision Being Taken:	Temporary letting of space in Loxley House to partner organisation for 5 months upto 31/3/2019.
Reasons for the Decision(s)	Staff from Nottingham City Care Partnership have vacated a private sector owned building and are hoping to relocate to a City Property shortly and require temporary office space.
Other Options Considered:	To reject this temporary letting. This option was rejected as space is available at Loxley House and would result in loss of income
Background Papers:	None
Published Works:	None
Affected Wards:	Citywide
Colleague / Councillor Interests:	None

Any Information Exempt from publication:

Yes

Exempt Information:

Description of what is exempt:

The commercial terms of the all inclusive Licence fee

An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972

3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The public interest in maintaining the exemption outweighs the public interest in disclosing the information because the fee is commercial sensitive and disclosure could prejudice future negotiations

Documents exempt from publication:

exempt Information - - Copy.docx, Draft HOT CityCare.doc

Consultations:

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

N/A

Equality:

EIA not required. Reasons: Not applicable

Relates to Council Property Assets:

Yes

Decision Type:

Officer

Executive Decision?

No

**Scheme of Delegation
Reference Number or Other
Source of Delegation:**

232

Advice Sought:

Legal, Finance, Property

Legal Advice:

From review of the report and information provided, the proposed licence agreement does appear to raise any substantial legal issues of concern. The proposed licence arrangement will be subject to normal property legal due diligence work and the drafting, agreement and completion of formal legal documentation between the parties. Advice provided by Mick Suggett (Team leader: Conveyancing) on 07/02/2019.

Finance Advice:

The rental income will come to Loxley house budget and contribute to SAM big ticket saving. Advice provided by Mandy Bryce (Finance Analyst) on 24/01/2019.

Property Advice:

The proposal is consistent with the Council's Corporate Asset Management Plan and One Public Estate approach. The temporary accommodation of CityCare Partnership at Loxley House ensures the Council is utilising its estate whilst supporting a partner organisation. CityCare Partnership financial contribution will contribute to the Strategic Asset Management Programme Big Ticket. Advice provided by Tanya Najuk (Head Of Strategic Asset Management) on 05/02/2019.

Signatures:

Kevin Shutter (Director of Strategic Assets and Property)

SIGNED and Dated: 03/07/2019