

## **NOTTINGHAM CITY COUNCIL**

### **HEALTH AND WELLBEING BOARD COMMISSIONING SUB COMMITTEE**

**MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 29 May 2019 from 4.09 pm - 4.37 pm**

#### **Membership**

##### **Present**

Andrea Brown  
Councillor Eunice Campbell-Clark  
Hugh Porter  
Christine Oliver

##### **Absent**

Katy Ball

#### **Colleagues, partners and others in attendance:**

Clare Gilbert - Commissioning Lead for Adults  
Bobby Lowen - Commissioning Lead  
Kate Morris - Governance Officer

#### **1 MEMBERSHIP UPDATE**

**RESOLVED to note the following membership changes**

- **Councillor Eunice Campbell-Clark, Portfolio Holder for Health, HR and Equalities replaces Councillor Sam Webster.**
- **Andrea Brown, Associate Director of Joint Commissioning and Planning, replaces Michelle Tilling.**

#### **2 APOLOGIES FOR ABSENCE**

Katy Ball – Christine Oliver attending as Substitute

#### **3 DECLARATIONS OF INTERESTS**

None

#### **4 MINUTES**

The minutes of the meeting on 27 Mar 2019 were confirmed as a true record and were signed by the Chair.

#### **5 NOTTINGHAM CITY BETTER CARE FUND GOVERNANCE ARRANGEMENTS 2019/20**

Clare Gilbert, Commissioning Lead for Adults, introduced the report on the Nottingham City Better Care Fund Governance Arrangements 2019/20. She informed the Sub-Committee that the governance document was signed off at the Better Care Fund Delivery Group on March 2019. The document outlines the following:

- Confirmation of internal and joint BCF governance arrangements
- BCF Delivery group meeting frequency, attendees roles and responsibility
- A refresh of the risk management process; and
- Details of BCF representatives at other forums where BCF metrics are reviewed and discussed.

The sub-committee commented that by using named individuals in the governance document it was immediately out of date and that a better approach would be to reference job titles with an addendum that is kept up to date as people move roles.

**RESOLVED to note the Nottingham BCF Governance document, signed off by the BCF delivery group on 14 March 2019**

## **6 BETTER CARE FUND QUARTER 4 PERFORMANCE REPORT**

Clare Gilbert, Commissioning Lead for Adults, introduced the Better Care Fund and Improved Better Care Fund Quarterly Performance reports to the Sub-Committee

She informed the sub-committee that both the rate of permanent admission to residential care, and the proportion of older people who were still at home 91 days after discharge targets were on track. However, the reduction in non-elective admissions is not on target and data was not available to assess progress on the Delayed Transfers of Care (delayed days) target.

Further work is ongoing to assess the spike in non-elective admissions, in particular paediatric non-elective admissions.

The Sub-Committee agreed that there has been learning that will be useful to reflect on when new ways of working are devised.

**RESOLVED to:**

- (1) Note performance in relation to the Better Care Fund performance metrics for Q4 18/19;**
- (2) Note performance in relation to the improved Better Care Fund (iBCF) reporting requirements for Q4 18/19;**
- (3) Note the quarterly return, which was submitted to NHS England on 08/05/2019 and authorised by Councillor Sam Webster.**